

Manual Check Misc. Deductions

PROGRAM NAME: PRMANDED

MENU OPTION TITLE: Manual Check Misc. Deductions

MAIN MODULE: PAYROLL

HELP KEY ACTIVE: YES

PROGRAM OVERVIEW

You will enter in all miscellaneous earnings that were added to a manual payroll check issued. You will have already entered that check into the system in the manual check entry program.

PROGRAM OPERATION

Employee: Enter in a valid employee or hit return and find in employee name field.

Check Number:

Deduction Code: Enter the valid deduction code that has been previously set up under {Misc. Earnings/Deductions:PRCODES}.

Amount: Enter in the dollar amount of the deduction.